Meeting Minutes – Siena Valley Club DRB
June 4th, 2024 @ 9:00 a.m.
Via Zoom

Donald Jennings - DRB Chairman
Curtis Amburn - DRB Member
Aaron Kaplan – DRB Member
Mark Noel – DRB Architectural Advisor
Ariel Mellon - DRB Administrator
Matt Hayden – Project Manager

Board
Having established that a quorum was present, Don Jennings called the meeting to order at 9:01 a.m.

Advisory Committee

1) Mark Noel presented the first item on the agenda – Approve Draft of March Meeting Minutes. The DRB would like to review draft minutes once more and we will add to next meeting agenda for Final Approval.

2) Mark presented the second item on the agenda for review and open discussion; Discuss Proposed Updates to DRB Guidelines – Playsets, Swimming Pools, and Water Features/Reflective Pools. The DRB agreed to add the updates that were presented and anything that comes up later can be added if needed. Don Jennings set a motion for Approval. Curtis Amburn second's motion. The unanimous decision is to grant Approval.

3) Mark presented the third item on agenda for open discussion; Homeowner Expressed Concern regarding windblown construction fencing and communication on hours and construction schedule. Mark showed photos from a recent Siena Valley Club site visit of the windblown construction fencing and shared that the homeowner would like to have clarity on project updates and phases. The DRB agreed to remove the green fabric from the current fencing to help eliminate the wind from having a "sail effect" in hopes that will help the fencing stay intact. The DRB and Mark also talked about the QR Code on the construction signs that will incorporate a project manager's phone number to connect any homeowner to someone that can answer any questions they may have on construction.

Main Topics Discussed

1) DRB review Draft of March Meeting Minutes.
2) Updates to DRB Guidelines for Playsets, Swimming Pools, and Water Features/Reflective Pools.
3) Resolving Homeowner Expressed Concern.

Action Items

1) Send DRB Draft of March Meeting Minutes.
2) Remove green fabric from current construction fencing.
3) Add Project Mangers phone number to QR Code on Construction Sign.
4) Reach out to Homeowner with expressed concern with solution discussed.

Announcements

1) Upcoming Submittal Deadline date – Tuesday, June 18th by 4:00 p.m.
2) Upcoming DRB Meeting date – Tuesday, July 2nd @ 9:00 a.m.

Meeting End

June 4th, 2024 Via Zoom
Motion to adjourn was made at 9:30 a.m. by Don.

Respectfully submitted,
Ariel Mellon, Administrator to the Siena Valley Club Design Review Board